

First United Methodist Church

Round Rock, Texas

Job Title:	Director of Handbell Ministry	Job Category:	Music Ministry
Location:	First United Methodist Church, Round Rock, Texas	Address:	1004 North Mays Round Rock, Texas 78664
Level/Salary Range:	Mid 30's	Position Type:	Full-time
HR Contact:	Michael Rosensteel, Director of Music Ministry	Date Posted:	February 26, 2018
External Posting URL:	http://fumc-rr.org/handbells		

Application Deadline: May 1, 2018

Preferred Start Date: July 1, 2018

FAX OR EMAIL:

(512) 341.8117 (fax)
Michael@fumc-rr.org
 Subject Line: Director of Handbell Ministry position

MAIL:

Mr. Michael Rosensteel, Director of Music Ministry
 First United Methodist Church
 P.O. Box 1448
 Round Rock, TX 78680-1448

ROLE AND RESPONSIBILITIES

- Administrates a fully graded handbell ministry program (3rd grade through adults)
- Directs three adult handbell teams (Level 5, Level 3+, Level 2) and one high school bell ensemble
- Recruits and teaches rookie ringers as demand dictates
- Coordinates with Director of Music Ministry in planning Worship Arts year
- Produces and writes two benefit shows per season - (Ring Noel - a Christmas benefit concert and message in December and Pops Dinner Theater - a secular benefit concert and dinner in May)
- Attends weekly worship design meeting and weekly staff meeting
- Oversees and coordinates all church website and social media for the handbell ministry
- Plans or helps to plan all repertoire for all teams of ringers
- Supervises Director of Children's Handbells (Kids of the Kingdom Chimes and Kids of the Kingdom Bells)
- Co-administrates two session of Summer Children Chime Camps (July and August)

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Experience in church handbell ministry
- Experience directing handbell and chime teams and knowledge of the medium
- Background in the creative aspects of producing special benefit concerts

PREFERRED SKILLS

- Has training in handbell conducting, handbell score study and assigning of ringers
- Has a working knowledge of handbell repertoire and techniques
- Can problem solve bell assignments

ADDITIONAL NOTES

- There are no benefits or health insurance provided with this position